

**HIGHLAND PLANTATION**  
**Assessor Meeting**  
**January 22, 2026**  
**AGENDA**

1. Call to order
2. Review of December 18, 2025, minutes
  - a. Discuss, edit, and record any revisions prior to approval
3. Financials –December 2025  
  
Review bills for payment and sign warrant in the amount of \$ \_\_\_\_\_  
Review and initial bank reconciliations and Trial Balance.  
Review and initial Treasurer/Tax Collector Cash Sheets.
4. Database updates - Have the Clerk or Tax Collector received any address, email, phone number, deed, and other changes updates from residents and property owners ?
5. Pass along documents / communications to bring to the assessors' attention.
6. Old Business
  - a. LUPC updates
  - b. Schedule second budget meeting
  - c. Property Valuation Audit
7. New Business
  - a. Deorganization Committee progress
  - b. W-2
8. Public Comment
9. Adjourn

